



**Logan Elm Local School District**  
9579 Tarlton Road, Circleville OH 43113  
Phone: 740-474-7501  
Fax: 740-477-6525

**Classified Employment Application**

What position(s) are you applying for?     Bus Driver     Cafeteria Staff     Custodian  
 Secretary     Educational Aide     Other: \_\_\_\_\_  
Desired Employment:     Full-time Employment     Part-time Employment     Substitute Only

**Personal Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Are you legally permitted to work in the United States?     Yes     No

**Employment History:** List full-time and/or part-time employment held within the last 7 years, beginning with your current employment. Account for all periods of time, including military service and any periods of unemployment.

Name of Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title/Position: \_\_\_\_\_ Number of Years Employed: \_\_\_\_\_  
Duties: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title/Position: \_\_\_\_\_ Number of Years Employed: \_\_\_\_\_  
Duties: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title/Position: \_\_\_\_\_ Number of Years Employed: \_\_\_\_\_  
Duties: \_\_\_\_\_

**Education:**

High School: \_\_\_\_\_ Location: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ Yes \_\_\_\_\_ No Area of Study: \_\_\_\_\_

College: \_\_\_\_\_ Location: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ Yes \_\_\_\_\_ No Area of Study: \_\_\_\_\_

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**Training/Special Skills:**

\_\_\_ Computer Skills \_\_\_ Multi-line Phone \_\_\_ Fax/Copier \_\_\_ Aide Certificate \_\_\_ ParaPro Test passed

\_\_\_ CDL Received \_\_\_ Military training \_\_\_ CPR training \_\_\_ Other: \_\_\_\_\_

Are you able to safely and substantially perform essential job functions? (ex: lifting up to 30 lbs, standing for extended periods of time) \_\_\_\_\_ Yes \_\_\_\_\_ No

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**References:** (Work related, not family members)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

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Why are you interested in a position with Local Elm Local Schools?

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Please return your completed application to:

Logan Elm Local Schools  
District Office  
9579 Tarlton Road  
Circleville, OH 43113

**Logan Elm School District is an Equal Opportunity Employer**